Minors Age 16 and 17 Passport Checklist

YOU MUST BE PRESENT AT THE TIME OF YOUR SCHEDULED APPOINTMENT WITH ALL OF THE ITEMS ON THE CHECKLIST COMPLETED

☐ DS-11 Passport Application
  • Print application single-sided and fill out in black ink before appointment: DS-11 form

☐ Payment – Two SEPARATE payments are required
  
  Check or Money Order payable to: U.S. DEPARTMENT OF STATE:
  
<table>
<thead>
<tr>
<th>Expedited Fee (2-3 weeks):</th>
<th>Routine Service (4-6 weeks):</th>
</tr>
</thead>
<tbody>
<tr>
<td>$170.00 Adult Passport Book Fee</td>
<td>$110.00 Adult Passport Book Fee</td>
</tr>
<tr>
<td>$90.00 Adult Passport Card Fee</td>
<td>$30.00 Adult Passport Card Fee</td>
</tr>
<tr>
<td>$200.00 Adult Passport Book and Card Fee</td>
<td>$140.00 Adult Passport Book and Card Fee</td>
</tr>
</tbody>
</table>

  $35 Acceptance Fee and $10 Passport Photo Fee
  • UCSB accepts: Visa, MasterCard, cash, or check payable to U.C. REGENTS.

☐ Proof of Citizenship
  • Previous passport. If applicant no long resembles the photo in the passport please also bring the applicants birth certificate.
  • Options: vital record birth certificate, naturalization documentation or consular report of birth abroad.
  • For more information on proof of citizenship and name changes go to travel.state.gov.

☐ Government Issued Identification Card for Minor
  • Example: Valid driver’s license, state ID or valid passport book or card.
  • Photocopy of the ID must be provided on plain white 8.5”x11” standard paper showing the front and back of your ID.

☐ Parental Permission
  • One parent must be present and show/bring identification, such as a valid driver’s license or valid passport. A photocopy of the ID must also be provided on plain white, 8.5”x11” standard paper showing the front and back of the ID.

☐ Passport Photo
  • Applicant may bring a valid passport photo -or- take a photo for $10 during appointment.

For more information: visit travel.state.gov
National Passport Information Center 1-877-487-2778
UCSB Recreation Customer Service Center 805-893-3552.